HANDSHAKE
Handshake is Pitt’s comprehensive career services platform and the hub for all things college to career-jobs, internships, career fairs, events, and more. This is also your first stop to set up an appointment with the Internship Team and Career Consultants to discuss specific questions regarding your career journey. The platform is designed to be streamlined and provide career information tailored to personalized interests and goals. Access through the my.pitt.edu portal or at pitt.joinhandshake.com/edu

EXPLORATION AND DISCOVERY
Career consultants can assist students in learning more about their career options. There are several resources available to students such as:
• What Can I Do With This Major sheets
• YouScience
• Kuder Career Journey
Available at studentaffairs.pitt.edu/cdpa/resources

DOCUMENT ASSISTANCE
Resumes and cover letters are reviewed by career consultants, internship specialists and graduate interns. Online Resume Review Resource - VMOCK: vmock.com/pitt
Students may have documents reviewed by:
• Scheduling with their career consultant through HANDSHAKE
• Utilizing drop-in/office hours
• Emailing careers@pitt.edu for first available staff
The University’s writing center is strongly encouraged for students struggling with wording and grammar.

SEARCH & INTERVIEW
In addition to utilizing Handshake and career related events, students are encouraged to use additional resources provided by the Career Center, such as:
• Buzzfile, a company database: studentaffairs.pitt.edu/search/Buzzfile
• Going Global, working abroad & Interstride (coming soon)
• BigInterview, an online mock interview: https://pitt.biginterview.com
Access through Career Center Resources: studentaffairs.pitt.edu/cdpa/resources

SKILL BUILDING
my.pitt.edu portal
• The Outside the Classroom Curriculum (OCC) is a great way for students to obtain the skillset employers are seeking. Curriculum is accessible on Suitable via the my.pitt.edu portal.
• Career Readiness Guide which teaches students about professionalism, communication, critical thinking, career management, and more.
• LinkedIn Learning is on the portal as well and is perfect for learning industry specific skills, such as project management.

MAKING CONNECTIONS
The employer relations team provides numerous opportunities for students to connect with employers and alumni, (all posted on Handshake) such as:
• Information sessions, lunch ‘n learns, site visits
• Networking nights, career fairs, and more!
• Alumni in Residence offer appointment availability and workshops on a diverse range of topics
• Pitt Commons is also a great resource for students to build a network and seek advice from alumni. The platform can be accessed via the my.pitt.edu

CAREER CENTER STAFF
Bios and contact info available at careers.pitt.edu
Leadership Team
Employer Relations Team
Outside the Classroom Curriculum Coordinator
Alumni Student Programs Coordinator
Special Events Coordinator
Front Desk Receptionist
Career Consultants
Internship Team
Business Manager