

## Entry Level Interview Questions

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- Tell me about yourself.
- Tell me what it was like to work at \_\_\_\_\_
- Give me an example of a time when you used good judgment to solve a problem.
- Give me an example of when you took a risk to achieve a goal. What was the outcome?
- It is very important to build good relationships at work but sometimes it doesn't always work. If you can, tell about a time when you were not able to build a successful relationship with a difficult person.
- Describe the most significant report or presentation which you had to complete.
- How do you go about explaining a complex technical problem to a person who does not understand technical jargon? Give an example.
- Have you ever had to adjust your style when it was not meeting the objectives and/or people were not responding to you correctly?
- Tell your methods for keeping your supervisor advised of the status on projects.
- How do you manage your time?
- Have you ever been a project leader? Give examples of problems you experienced and how you reacted.
- Some people work best as part of a group - others prefer the role of individual contributor. How would you describe yourself? Give an example of a situation where you felt you were effective.
- Give a specific example of how you have helped create an environment where differences are valued, encouraged and supported.
- What was the toughest technical problem you ever solved?

**Negative questions:** You must make sure that you say what you learned as a result of failure or include some positive result that occurred in your conclusion of a negative type question.

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- Tell me about a time where a project didn't go as planned.
- Tell me about a time when you failed to meet the expectations of a supervisor or professor.

**Opportunity Questions:** In these types of questions it's best to explain your answer in a way that is honest in addressing any shortcomings or doubts you may have, and then explain why you are excited about the opportunity to learn the skills required for the position. It is also good to explain another example of a time that you had to learn something new for a position that you had held previously to show an example of your ability to learn complex material for a new position.

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- Are there knowledge areas in this position that you do not feel completely comfortable with yet? What are they?
- What difficulties do you expect to face in this position?

**Positive questions:**

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- Give me an example of a time you were able to set a goal for yourself and achieve it.
- Tell me about a time that you achieved more success than you had expected.
- What is your proudest academic/research/job related achievement?

## Entry Level Engineering Questions

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- Tell me about yourself.
- Tell me what it was like to work at \_\_\_\_\_
- Developing and using a detailed procedure is often very important in a job. Tell about a time when you needed to develop and use a detailed procedure to successfully complete a project.
- Give me a specific example of a time when you used good judgment and logic in solving a problem.
- Give me an example of when you took a risk to achieve a goal. What was the outcome?
- It is very important to build good relationships at work but sometimes it doesn't always work. If you can, tell about a time when you were not able to build a successful relationship with a difficult person.
- Tell us me about a time when you demonstrated too much initiative?
- Describe the most significant written document, report or presentation which you had to complete.
- How do you go about explaining a complex technical problem to a person who does not understand technical jargon? Give an example.
- Have the jobs you held in the past required little attention, moderate attention, or a great deal of attention to detail? Give me an example of a situation that illustrates this requirement.
- Have you ever had to adjust your style when it was not meeting the objectives and/or people were not responding to you correctly?
- Keeping others informed of your progress/actions helps them feel comfortable. Tell your methods for keeping your supervisor advised of the status on projects.
- How do you manage your time?
- Have you ever been a project leader? Give examples of problems you experienced and how you reacted.
- Some people work best as part of a group - others prefer the role of individual contributor. How would you describe yourself? Give an example of a situation where you felt you were most effective.
- Give a specific example of how you have helped create an environment where differences are valued, encouraged and supported.
- What was the toughest technical problem you ever solved?
  
- You're the CFO and sales are declining b/c of a down economy. You can't fix sales, how do you improve the bottom line?
- How much does an airplane weigh?
- From an accounting stand point, what does into the production of a pen - Raw material, Labor, and overhead costs.
- How many tires are there in the United States?
  
- How do you think they make M&M's
- Why are manhole covers round?